

**ANCHOR BAY SCHOOL DISTRICT
52801 ASHLEY
NEW BALTIMORE, MI 48047**

**Minutes of the Regular Meeting Held
Wednesday, September 22, 2004**

Call to Order

The Regular Meeting of the Anchor Bay Board of Education was called to order at 7:35 p.m. on Wednesday, August 11, 2004 by Mr. LaFeve, Trustee.

Members present: LaFeve, Osborne

Members Absent: Bade, Bemis, Holland, Mittelstadt, Wallyn

Administrators Present: K. Anderson, G. Eckstein, K. Hill,
K. Krause, P. Rogers

Due to scheduling conflicts, there was not a quorum for the meeting. All business will be tabled until the working meeting of October 6, 2004.

Follow Through

Mr. Woodside stated there was no follow through from the previous meeting.

**Student Representative
Oath of Office**

The student representative was unable to attend the meeting.

Student Suspension

Tabled.

New Hires

Following last month's board meeting but prior to the start of the school year, following two rounds of interviews and reference checks, the Human Resources department is recommending for employment as teachers for the 2004-2005 school year the following teachers: RICHARD DODT, a 2004 graduate of Western Michigan University certified to teach secondary Social Studies and Language Arts as a high school teacher in both subjects. PHILLIP LATONA, a 2004 graduate of Wayne State University certified to teach History and Physical Education as a high school teacher in both subjects. CATHY PECK, a Wayne State University graduate certified in Elementary Education to teach a half-time kindergarten position at Lottie Schmidt School. All are filling positions vacated by resignations or transfers.

Mr. Rogers was very pleased to have people of this caliber with us in Anchor Bay. They have great attitudes and will be an asset to the district.

Mr. LaFevé welcomed the new hires and stated they will be formally approved at the next board meeting.

Bills Payable

Tabled.

1999 Bond Budget Adjustment

On August 24, 2004 the Building Committee reviewed the third adjustment to the 1999 Bond Construction budget. The recommendation from the Building Committee is to transfer \$390,187 from the Series I budget and \$2,151,404 from the Series III budget into the Series II district-wide contingency line item. This adjustment will match actual expenditures to budget line items.

Kyle Anderson, Director of Business Services, stated the bond funds are audited in a similar fashion as the General Fund when the projects are completed.

The adjustment will be formally approved at the next board meeting.

Amendment to Section 125 Cafeteria Plan

The Cafeteria plan document will allow employees to pay their share of health insurance premiums using pre-tax dollars and expand the participation allowing part-time employees to participate.

The Cafeteria Plan will be formally approved at the next board meeting.

Copy Machine Bid Recommendations

As a part of the 2003 bond loose equipment budget the Business Office solicited competitive bids on copiers and duplicators for Bloom, Naldrett, Great Oaks, and Sugarbush elementary buildings. The attached sheet shows the bid results. Each duplicator price includes a 1,000,000-copy maintenance agreement and the copier includes a 100,000-copy maintenance agreement.

The bid award recommendation is to purchase one (1) digital copier from Macomb Duplication for \$1,595.00 and three digital duplicators from RISO, Inc, for \$17,335.02, for a total bid award of \$18,930.02.

The recommendation will be formally approved at the next board meeting.

**62-Acre Parcel
Church Road**

An offer to purchase has been made to and accepted by the owners of a 62-acre parcel of property on Church Road for future expansion.

The recommendation will be formally approved at the next board meeting.

Field Trip Requests

Middle School North - Each year the 6th grade travels to Chicago. They are planning to go April 7-8, 2005, and will leave early on April 7 and return by 11:00 p.m. on April 8. All students are required to have good grades and citizenship.

Middle School South - The National Junior Honor Society is requesting permission to travel to Washington D.C. for one day on April 15, 2005. Approximately 50 eighth grade Honor Society students are expected to attend along with 5 chaperones. The trip provides an excellent supplement to the middle school social studies program and commends the contributions of the members of the NJHS.

Mr. Osborne recommended the schools go forward with their plans for the trips and the recommendation will be formally approved at the next board meeting.

**Parent Advisory
Committee**

Part of the requirements for the development of services for special education students throughout the county and state requires input from parents of special education students through the Parent Advisory Committee (PAC). This committee is made up of parents and service providers from around the county. The committee meets monthly and is informed of various issues regarding special education.

Anchor Bay is entitled to one parent representative and Gail Eckstein is recommending Shannon DeRay as the PAC representative. She is also recommending Shaun Kelly as an alternate.

Mr. Osborne advised Gail Eckstein, Director of Student Services, to move forward with the recommendation and it will be formally approved at the next board meeting.

At Risk Pilot Program

Gail Eckstein, Director of Student Services, and Robin Miner, Middle School North Counselor, gave an overview of the summer pilot program for at risk fifth and sixth graders. The program was geared towards making the transition to middle school successful for students. The program focused on math,

science, language arts/reading, study and social skills, team building, conflict resolution and problem solving. It was designed to help prevent summer regression and prepare students for the many changes they will experience in middle school.

Next year the program will be offered to transitioning 8th to 9th graders.

Mr. Woodside stated this was a very exciting program and he is proud of the staff and greatly appreciates them for taking their own time to make the program a success.

Elementary and Middle School Summer School

The summer school program serviced 89 students entering grades one through four. All data is based on how many Reading Levels were increased for each student. Gail Eckstein, Director of Student Services, presented information to the Board of Education on the process. There was a 13% increase in elementary students participating and a 25% increase in middle school participation over last year. The program will continue to grow. The students' information was given to the principals at the end of the program so the teachers will know everything the students need to continue to be successful this school year.

Elementary Report Cards

Karen Hill, Elementary Curriculum Director, and Kathy Malinovich, Principal of Great Oaks Elementary, provided an update to the Board on the development and implementation of the elementary report cards. The new cards will be implemented with the first report card of this year.

Mr. Osborne commented on how useful the tool is for communication between parents and teachers.

Great Oaks Elementary

Kathy Malinovich, Principal of Great Oaks Elementary, and John Vandermeer, 5th grade teacher and NCA co-chair, gave a powerpoint presentation on Core Democratic Values, one of their NCA goals.

Great Oaks Conservation Easement

Several months ago the Board agreed that we should review the options of installing soccer and baseball fields at Great Oaks Elementary. We would need approval from the Department of Environmental Quality. Board approval is requested.

Recommendation will be approved at the next board meeting.

Change Authorization Request #2

Andy Case, Bond Coordinator, and Steve Lorenzo, Barton Malow Project Director, reviewed Change Authorization Request #2 (2003

Bond Issue). Change Authorization Request #2 is in the amount of \$33,078.00.

Tabled.

**Change Authorization
Request #42
(1999 Bond)**

Andy Case, Bond Coordinator, and Steve Lorenzo, Barton Malow Project Director, reviewed Change Authorization Request #42 (1999 Bond Issue). Change Authorization Request #42 is in the amount of \$18,163.00.

Tabled.

Mr. Case commented the additions to the Early Childhood Center will begin in late fall. During construction the child care will be moved into the west wing of Lighthouse Elementary.

Consent Agenda

Tabled.

Open Forum

At this point the public is invited to comment on any issue related to the schools. Comments about specific employees should be directed to them personally and should not be included in public forum.

Adjournment

The meeting closed at 8:40 p.m.