

**ANCHOR BAY SCHOOL DISTRICT
52801 ASHLEY
NEW BALTIMORE, MI 48047**

**Minutes of the Working Meeting Held
Wednesday, October 6, 2004**

Call to Order

The Working Meeting of the Anchor Bay Board of Education was called to order at 7:43 p.m. on Wednesday, October 6, 2004 by President Mittelstadt.

Members present: Bade, Bemis, Holland, LaFevé, Mittelstadt, Wallyn
Members Absent: Osborne (arrived 8:00 p.m.)

Student Suspension

Motion by Mr. LaFevé to approve the 45-day removal from school of high school student #1750002179.
Second by Mr. Holland
Roll call vote: All ayes recorded
Motion carried.

Personnel - New Hires

Following last month's board meeting but prior to the start of the school year, following two round of interviews and reference checks, the Human Resources department is recommending employment as teachers for the 2004-2005 school year the following people: RICHARD DODT, a 2004 graduate of Western Michigan University certified to teach secondary Social Studies and Language Arts as a high school teacher in both subjects. PHILLIP LATONA, a 2004 graduate of Wayne State University certified to teach History and Physical Education as a high school teacher in both subjects. CATHY PECK, a Wayne State University graduate certified in Elementary Education to teach a half-time kindergarten position at Lottie Schmidt School. All are filling positions vacated by resignations or transfers.

Motion by Mr. Holland to accept the recommendations for new hires as presented.
Second by Ms. Wallyn
Roll call vote: All ayes recorded
Motion carried.

Bills Payable

Included in your Board packet is the Bills Payable for the month of August 2004. Please contact Kyle Anderson prior to the Board meeting if you have any questions.

Motion by Mr. Bemis to approve the recommendation for purchase of one digital copier from Prime Office Technology for \$2,595.00 and three digital duplicators from RISO for \$17,335.02.

Second by Mr. Lafeve

Roll call: All ayes recorded.

Motion carried.

**62-Acre Parcel
Church Road**

An offer to purchase has been made to and accepted by the owners of a 62-acre parcel of property on Church Road for future expansion.

Motion by Mr. Holland to approve the property purchase as presented.

Second by Ms. Wallyn

Roll call: All ayes recorded.

Motion carried.

2003-2004 Audit Review

The Business Office and the auditors from Yeo and Yeo reviewed the 2003-2004 audit . The audit will be approved by the entire board at the October 20, 2004 Regular Board meeting.

Field Trip Requests

Middle School North - Each year the 6th grade travels to Chicago. They are planning to go April 7-8, 2005, and will leave early on April 7 and return by 11:00 p.m. on April 8. All students are required to have good grades and citizenship. The National Junior Honor Society is requesting permission to travel to Washington D.C. and Philadelphia for three days from April 7 - 10, 2005. Approximately 50 eighth grade Honor Society students are expected to attend along with 15 to 20 chaperones made up of staff and parents. The trip provides an excellent supplement to the middle school social studies program and commends the contributions of the members of the NJHS.

Middle School South Each year the 6th grade travels to Chicago. The trip is planned for April 21-22, 2005. The cost is \$220 per student and covers all expenses other than souvenirs the students want to purchase. All students are required to have good grades and citizenship. The National Junior Honor Society is requesting permission to travel to Washington D.C. for one day on April 15, 2005. Approximately 50 eighth grade Honor Society students are expected to attend along with 5 chaperones. The trip provides an excellent supplement to the middle school social studies program and commends the contributions of the members of the NJHS.

Motion by Mr. Bemis to approve Middle School **North's** 6th Grade Chicago Trip April 7-8, 2005 Middle School **North's** NJHS Washington/Philadelphia Trip April 7-10, 2005 and Middle School **South's** 6th Grade Chicago Trip April 21-22, 1005 Middle School **South's** NJHS One-Day Washington Trip April 15, 2005.

Second by Mr. Osborne

Roll call: All ayes recorded.

Motion carried.

**Parent Advisory
Committee**

Part of the requirements for the development of services for special education students throughout the county and state requires input from parents of special education students through the Parent Advisory Committee (PAC). This committee is made up of parents and service providers from around the county. The committee meets monthly and is informed of various issues regarding special education. Anchor Bay is entitled to one parent representative and Gail Eckstein is recommending *Shannon DeRay* as the PAC representative. She is also recommending *Shaun Kelly* as an alternate.

Motion by Mr. Bemis to approve Shannon DeRay as the PAC representative for Anchor Bay Schools and Shaun Kelly as the alternate.

Second by Mr. Osborne.

Roll call: All ayes recorded

Motion carried.

**Great Oaks
Conservation Easement**

Several months ago the Board agreed that we should review the options of installing soccer and baseball fields at Great Oaks Elementary. We would need approval from the Department of Environmental Quality. I plan on sending this letter sometime in September, therefore I would like Board approval.

Motion by Mr. Holland to seek approval from the Department of Environmental Quality.

Second by Mr. Bemis

Roll call: **Yes:** Bade, Bemis, Holland, LaFeve
Osborne, Wallyn

No: Mittelstadt

**Change Authorization
Request #2 - 2003 Bond**

Andy Case, Bond Coordinator, and Steve Lorenzo, Barton Malow Project Director, reviewed Change Authorization Request #2 (2003 Bond Issue). Change Authorization Request #2 is in the amount of \$33,078.00.

Motion by Mr. Holland to approve Change Authorization Request #2 in the amount of \$33,078.00 as presented.

Second by Ms. Wallyn

Roll call: All ayes recorded.

Motion carried.

**Change Authorization
Request #42 - 199 Bond**

Andy Case, Bond Coordinator, and Steve Lorenzo, Barton Malow Project Director, reviewed Change Authorization Request #42 (1999 Bond Issue). Change Authorization Request #42 is in the amount of \$18,163.00.

Motion by Mr. Holland to approve Change Authorization Request #42 in the amount of \$18,163.00 as presented.

Second by Mr. LaFeve

Roll call: All ayes recorded.

Motion carried.

**Middle School North
Schematic Design Update**

TMP will be reviewing two sets of schematics for Middle School North with the Board.

Compass Pointe

Information regarding the lease pricing for Compass Pointe Learning Center was reviewed along with copies of the blueprints of the building.

Consent Agenda

Motion by Mr. Holland to approve Consent Agenda (Minutes Regular Meeting 8-25-04, Financial Report) as presented.

Second by Ms. Wallyn

Roll call vote: All ayes recorded.

Motion carried.

Executive Session

Motion by Mr. Holland to retire to Executive Session (9:06 p.m.) to discuss administrative contracts.

Second by Mrs. Bade

All ayes recorded.

Motion carried.

Reconvene

The Board reconvened at 9:35 p.m.

Vice President

Motion by Mr. Holland to approve Mr. LaFeve for the position of Vice President.

Second by Mr. Bemis.

Roll call vote: All ayes recorded.

Motion carried.

Adjournment

Motion by Mr. Bemis to adjourn the Working Meeting of October 6, 2004 Meeting of the Anchor Bay Board of Education.

Second by Ms. Wallyn.

All ayes recorded.

Motion carried.

The meeting was adjourned at 9:45 p.m.

Respectfully submitted,

Laura Wallyn
Secretary
Board of Education