

**ANCHOR BAY SCHOOL DISTRICT
52801 ASHLEY
NEW BALTIMORE, MI 48047**

**Minutes of the Regular Meeting Held
Wednesday, September 28, 2005**

Call to Order

The Regular Meeting of the Anchor Bay Board of Education was called to order at 7:40 p.m. on Wednesday, September 28, 2005 by President Mittelstadt.

Members present: Bade, Bidlingmaier, LaFeve, Mittelstadt, Osborne, Wallyn

Members Absent: Bemis

Administrators Present: K. Anderson, Gail Eckstein, Karen Hill, Ken Krause, Paul Rogers

Pledge of Allegiance

Mr. Mittelstadt led the Board and audience in the Pledge of Allegiance.

Follow Through

Mr. Woodside indicated there was no follow through from the previous meeting.

**Bills Payable
August 2005**

Motion by Mr. Osborne to accept the Bills Payable for August 2005 as presented.

Second by Mr. Bidlingmaier.

Roll call vote: All ayes recorded.

Motion carried.

Bid Recommendation

As a part of the 2003 Bond loose equipment budget competitive bids were received by the Business Office and reviewed by Mr. Ziehmer, the Maintenance Supervisor, for various maintenance equipment.

Motion by Mr. Osborne to accept the loose equipment bid recommendation as presented.

Second by Mrs. Bade.

Roll call: All ayes recorded.

Motion carried.

Enrollment Update

Mr. Woodside updated the Board on enrollment and stated the projection was much lower than expected, which means an approximate \$900,000 reduction in expected revenue. Over the last five years enrollment figures have been on target.

Field Trip Request

Middle School South - Each year the 6th grade travels to Chicago. They are planning to go April 27-28, 2006, and will leave early on April 27 and return by 11:00 p.m. on April 28. All students are required to have good grades and citizenship. Mr. Woodside recommends the Board approve the trip.

Motion by Mrs. Bade to approve the 6th Grade field trip to Chicago in April of 2006.

Second by Mr. LaFève.

Roll call: All ayes recorded.

Motion carried.

Mr. Osborne stated he has chaperoned the Chicago trip twice and the students and staff really enjoy themselves.

Parent Advisory Committee

Part of the requirements for the development of services for special education students throughout the county and state requires input from parents of special education students through the Parent Advisory Committee (PAC). This committee is made up of parents and service providers from around the county. The committee meets monthly and is informed of various issues regarding special education.

Anchor Bay is entitled to one parent representative and Gail Eckstein is again recommending Shannon DeRay as the PAC representative. She is also recommending Shaun Kelly as an alternate.

Motion by Mr. LaFève to approve Shannon DeRay as the PAC representative for Anchor Bay Schools and Shaun Kelly as the alternate.

Second by Mr. Bidlingmaier

Roll call: All ayes recorded.

Motion carried.

Elementary and Middle School Summer School

The summer school program serviced approximately 81 middle school and approximately 280 elementary students entering grades one through four. All data is based on how many Reading Levels were increased for each student. Gail Eckstein, Director of Student Services, presented information to the Board of Education on the process.

At the elementary level all summer school students received instruction in math and Language Arts. The student/teacher ratio was 1:10. The summer school program ran for four weeks, Monday through Thursday, from 8:30 to 11:30 a.m. Transportation was provided. The program showed a 28% increase in enrollment

from 2004. Seventy-nine middle school students enrolled in the summer school program, a number that stayed constant from 2004. The students had approximately a 50% increase in their reading level.

At the conclusion of the program parents were asked to complete a survey and 133 responded. 95% would enroll and/or recommend the program to others; 86% agreed the enrollment procedures were effective and organized; and 84% agreed the curriculum met their child's needs.

Funding for summer school was provided by student tuition, an at-risk grant, and a Title I grant.

Sixth Grade / Ninth Grade Transition Program

This year the program was expanded to include incoming ninth graders. Approximately 130 sixth and ninth graders participated. The program is geared towards making the transition to middle school and high school successful for students. The program focused on math, science, language arts/reading, study and social skills, team building, conflict resolution and problem solving. It is designed to help prevent summer regression and prepare students for the many changes they will experience in middle school and high school.

Denice Williams was the teacher coordinator for the high school transition team. The 8th grade teachers watch for students who exhibit signs of high anxiety, low self-esteem, or are shy, and they are chosen to participate in the program. Sue Lassiter was the coordinator for the middle school transition team. Each middle school had four staff members working with in-coming sixth graders. Students worked on their combinations, took a tour and were able to get their schedules. At the end of the programs all the students who participated were much more self-confident and looked forward to the school year beginning. Students *Fabian Lefevre, ABHS, Shalibria Williams, M.S. South, and Jerry DeBoldt, M.S. North* all spoke about what a wonderful program it was and how much they enjoyed getting a head start on the school year.

Mr. Woodside commented in the past we have done only the sixth grade, but this year expanded the program to include incoming ninth graders. On behalf of himself and the Board he expressed his appreciation to the staff for their effort in making the program very successful. It was great hearing the testimonials from the students who participated in the program.

NCA Update

Karen Hill and Ken Krause provided power point presentation to update the Board on the NCA process in Anchor Bay Schools.

Mrs. Hill said seven out of the eight elementary schools are in the final phase, with Lighthouse Elementary in its fifth year of the five-year cycle. Mr. Krause reported the secondary schools are on a different schedule, with 2006-07 being the year the district will have a visiting team. The NCA process requires three years of data to show growth.

According to Mr. Woodside, when we began the NCA process the district looked at what the mechanisms were to assure school improvement. The NCA is a great communication tool to keep us focused on our goals.

Fiber Link

With the widening of Ridge Road the power poles had to be relocated. The school district was contacted by DTE and informed of the necessity of this work. Fiber Link has installed and repaired most of the fiber within the school district. Fiber Link provided a quote for the work and it was decided to move forward with the project due to time constraints, Fiber Link's positive history in the district and a lack of vendors that perform this type of work. Failure to perform the work in a timely manner would have resulted in DTE completing the work at our expense. The amount to be paid to Fiber Link is \$19,520.43 and the recommendation is to pay this invoice with funds from the 2003 bond/technology fund.

Motion by Mr. LaFevé to approve payment to Fiber Link in the amount of \$19,520.43 as presented.

Second by Mr. Bidlingmaier

Roll call: All ayes recorded.

Motion carried.

Mr. Mittelstadt asked who the district could contact in order to have advanced warning so we can budget appropriately and set aside money to pay for unforeseen costs.

Mr. Woodside commented the district does have a fund for situations such as this.

Change Authorization Request #49 1999 Bond Issue

Andy Case, Bond Coordinator, and George Hamlin, Barton Malow Senior Project Manager, reviewed Change Authorization Request #49 (1999 Bond Issue) in the amount of \$2,100.00.

Motion by Mr. Osborne to approve Change Authorization Request #49 in the amount of \$2,100.00 as presented.

Second by Mr. Bidlingmaier.

Roll call: All ayes recorded.

Motion carried.

**Change Authorization
Request #11
2003 Bond Issue**

Andy Case, Bond Coordinator, Steve Lorenzo, Barton Malow Project Director, and George Hamlin, Barton Malow Senior Project Manager, reviewed Change Authorization Request #11 (2003 Bond Issue) in the amount of \$63,322.00.

Motion Mr. LaFève to approve Change Authorization Request #11 in the amount of \$63,322.00 as presented.

Second by Mr. Osborne.

Roll call: All ayes recorded.

Motion carried.

Security Cameras

A security camera bid package was put out for bid to install security cameras at Anchor Bay High School, Middle School North, Middle School South, and all elementary schools. The total cost for the work was \$85,975.38. The school board awarded a contract to Security Design in the amount of \$20,546.22 to install security cameras at Anchor Bay High School. The 2003 bond issue budget for security cameras is \$35,550. In order to complete the security camera work \$50,425.38 would need to be funded.

The recommendation is to fund the security cameras from the 2003 Bond Issue - Technology Fund in the amount of \$50,425.38.

Motion by Mr. LaFève to approve the security cameras for Middle School North, Middle School South, and all Elementary schools in the amount of \$50,425.38.

Second by Mrs. Bade.

Roll call: All ayes recorded.

Motion carried.

Consent Agenda

Motion by Mrs. Bade to approve Consent Agenda (Minutes Regular Meeting 8-24-05, Financial Report) as presented.

Second by Ms. Wallyn.

Roll call vote: All ayes recorded.

Motion carried.

Open Forum

At this point the public is invited to comment on any issue related to the schools. Comments about specific employees should be directed to them personally and should not be included in public forum.

No one came forward to speak to the Board.

Adjournment

Motion by Mr. Osborne to adjourn the September 28, 2005
Regular Meeting of the Anchor Bay Board of Education.

Second by Mrs. Bade.

All ayes recorded.

Motion carried.

The meeting adjourned at 8:22 p.m.

Respectfully submitted,
Laura Wallyn
Secretary, Board of Education