

# **ANCHOR BAY SCHOOLS**

## **TRANSPORTATION DEPARTMENT**

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Frequently Asked Questions of the Transportation Office:

### **What is the Responsibility of the Transportation Department?**

Our goal is to provide the safest, transportation to our students. Our professional staff includes, certified mechanics and certified bus drivers. Our staff of certified mechanics maintains our bus fleet with an overall commitment to safety. Our certified professional bus drivers are highly trained to provide safe transportation for our children. Our administrative staff strives to provide prompt courteous service.

### **How is Bus Eligibility established?**

Elementary students living over a ½ mile and Secondary students living over 1 mile from their schools are provided transportation. Students who cross main roadways are also provided transportation. Students may walk up to 1 mile to their bus stop.

Kindergarten students are bused at the least 1 way. If you live in a walking area, your student will be transported one way. Example: AM walking area kindergarten students will be bused home at the noon hour, PM walking area kindergarten students will be bused to school at the noon hour. On the reduced hour day, kindergarten students who live in a walking area will not be transported. All other kindergarten students will follow the grades 1-5 general group stop in their neighborhood on reduced hour days.

All bus stops are determined by home address. If you child will be in the care of a day care provider, the “ALTERNATE BUS FORM” must be completed with the transportation office. The Alternate Bus Form is available on the Anchor Bay School District website, [www.anchorbay.misd.net](http://www.anchorbay.misd.net) or by contacting your school office or the Transportation office. No change in bus stop can be made until we have that form in the Transportation Office and all criteria listed on the form is met.

### **Where is my Child’s Bus Stop?**

Bus stops must meet state law requirements.

- Bus stops must be at least 200 ft. apart. This allows the bus to activate their flashers and give motorists time to react and stop.
- Bus stops must be at least 50 feet from a controlled intersection
- The bus be clear and visible for 400 ft. on roadways with a speed limit of 35 mph or greater

As much as possible bus stops are group and centralized locations. Main roadway stops my dictate individual stops with the above criteria being met.

**What if My Child wants to use another Bus Stop?**

All students are assigned to a bus stop. This is for safety reasons. If your child moves to another stop without permission from the Transportation Office, He/she may be issued a Bus Conduct report for bus and / or bus stop hopping which may result in a loss of bus riding privileges. Please contact our office, if your student is experiencing difficulty at a bus stop

**When should my Child be at the Bus Stop?**

All students must be at the bus stop 5 minutes before the bus arrives. Bus routes are timed and assigned to transport each to school in a timely manner.

**What if I live in a New Subdivision?**

We do not assign bus stops in new subdivisions until the construction is 75% complete. Navigating through subdivisions under constructions become difficult due to contractors and their equipment. Therefore we will place a temporary stop at the entrance of the subdivision.

**What if my Child is at a Caregiver?**

All bus stops are assigned based on the student's home address. If your child will be either picked up, dropped off or both at another location, an "ALTERNATE BUS FORM" must be completed. A copy is available on our website [www.anchorbay.misd.net](http://www.anchorbay.misd.net) , your school office, or the Transportation office.

**What is the Procedure for Inclement or School Closings?**

Once the decisions has been made to close any or all of the schools, the information is called to local television stations channels 2, 4 and 7, along with the district television station of channel 6. We also notify the radio station WWJ 950 AM.

**What is Expected of students in regards to their Behavior on the Bus?**

A copy of the Pupil Transportation Handbook is available on the website, [www.anchorbay.misd.net](http://www.anchorbay.misd.net), for further clarification. Copies will be distributed to the students after the start of school. We encourage parent to review the handbook with their children..

**What carry on items may Students bring on the Bus?**

The Michigan State Police Motor Carrier Division has jurisdiction over what can and cannot be transported. Items that cannot be secured or held in a student's lap can become projectiles on the bus.

Articles left on the bus will remain for the student to obtain. Items of value ex. Purses, phones, electronics etc. will be turned into the Transportation office. Please call to obtain.

**FYI Facts:**

- Anchor Bay transports over 6500 students daily to and from school
- Our bus fleet is comprised of 59 regular and special needs buses
- There are over 285 daily bus runs of students taken to and from school
- Anchor Bay Drivers log over 200 hours daily transporting students to and from school
- Our buses traveled over 700,000 miles taking children to and from school, field trips, athletics, band and choir trips
- Our buses consumed over 95,000 gallons of fuel in accomplishing the above

**Final Reminder**

Please be sure to fill out the **“TRANSPORTATION REQUEST FORM”** before the start of the 2006-2007 school year. This is our way of knowing what students will be utilizing the Anchor Bay Buses. We ask that a form be completed for each student in your household. A copy of this form is available the Anchor Bay website, [www.anchorbay.misd.net](http://www.anchorbay.misd.net)

If your child will be utilizing a bus stop that is a result of a caregiver, we also ask that you fill out the **“ALTERNATE BUS FORM”** also available on the website, along with the **“TRANSPORTATION REQUEST FORM”**